

**PURCHASE ORDER**  
**MARIANO MARCOS STATE UNIVERSITY**  
 City of Batac 2906 Ilocos Norte

MARIANO MARCOS STATE UNIVERSITY



KN087786

Supplier : <b>NOVELTY ENTERPRISES</b>	P.O. No. : <b>05206441-2021-12-554</b>
Address : <b>Batac City</b>	Date : <b>December 31, 2021</b>
TIN : <b>110-555-521-000</b>	Mode of Procurement : <b>Shopping</b>

Gentlemen: PR No.: 2021-01-002 & 2021-04-136 (05206441) Var.Colleges & Units  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>MMSU, City of Batac</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>within 30 calendar days upon receipt of PO</b>	Payment Term : <b>N/30</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>PR No. : 2021-01-002 (05206441) 1st Quarter</b>					
31201610-GL-J01	jar	GLUE, all-purpose, gross weight: 200 grams min.	16	45.00	720.00
44122105-BF-C04	box	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm), 12pcs/box	40	65.00	2,600.00
44111515-DF-B01	piece	DATA FILE BOX, made of chipboard, with closed ends	12	100.00	1,200.00
14111525-CA-A01	pack	CARTOLINA, assorted colors, 20 pieces per pack	7	100.00	700.00
14111704-TT-P02	pack	TOILET TISSUE PAPER, 2-plys sheets, 150 pulls, 12 rolls per pack	65	108.00	7,020.00
<b>PR No.: 2021-04-136 (05206441)</b>					
44122105-BF-C04	box	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm), 12pcs/box	5	65.00	325.00
14111525-CA-A01	pack	CARTOLINA, assorted colors, 20 pieces per pack	3	100.00	300.00
				<b>Total</b>	<b>12,865.00</b>

**(Total Amount in Words) Twelve Thousand Eight Hundred Sixty Five Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_  
 Signature over Printed Name of Supplier

\_\_\_\_\_  
 Date

Very truly yours,

**SHIRLEY C. AGRUPIS**  
 President

*(Signature)*  
**PRIMA P. FRANCO**  
 Vice President for Academic Affairs

Fund Cluster : **05206441**

Funds Available : \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_

*(Signature)*  
**IMELDA C. CORPUZ**  
 Chief, Accounting Office